

**Prince Philip Advisory Council**

**Tuesday October 17, 2023**

**Chair: Deb Pearce**

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**Attending:** Deb Pearce, Jessica Bishop, Mel Murray, Marie Cadden, Karen Doyle, Jodi Cosby, Paula Naismith, Carrie Pastorelli, Chris Stewart, Erika Szoboszlai, Jenny Janke, Kathy Epp, Kim deLaat, Lisa Gall, Mandy Rosts, Marianne Brundage, Meg Dolynsky, Stephanie Ambrous, Jen Burke, Laura Nawrocki (Principal), Lori Moccio (Vice-Principal), Breanne Pohorly (Teacher Rep)

**Regrets:** None

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Meeting Commenced 6:03pm

**1) Land Acknowledgment**

**2) Approval of Agenda**

- a) No changes and motion approved

**3) Approval of Minutes from September Meeting**

- a) No changes and motion approved

**4) Treasurer's Report (Karen Doyle)**

- a) Open House/Food Truck
  - \$350 donated at this event in September
- b) Financial Report
  - Current PPAC balance as at October 16 is \$29,314.34
- c) Allocation of funds
  - \$100 for each teacher as approved at September meeting
  - Money has been allocated and currently in talks with Finance on how to move forward with getting the money to each teacher as we can no longer write cheques

Action Item

Treasurer to allocate these funds to teachers from PPAC

**5) Teacher's Report (Breanne Pohorly)**

- a) Decodable Books
  - Decodable books are books that are phonic skilled based books used by the younger grades to learn how to read
  - Last year PPAC provided \$1,800 for decodable books which is currently being used for small group learning

- Teachers would like to have enough books to send home with students and replace the current level books they use
- They would like to pilot this with the Grade 1 / 2 classes (middle phonics groupings)
- Scholastic has sets of decodable books with 125 books in each set for \$150/set.
- Requesting allocation of money from PPAC for 2 sets per class x 4 classes = \$1,200
- Motion to approve by J Bishop and approval by voting members
- Scholastic Book Fair scheduled for week of November 20 and credits are given for purchases. Suggest that these credits be used for the decodable books.

Action Item

Work out logistics of how much money and from where funds will come from (eg Pizza Days, school budget)

**6) Subcommittee Reports (J Bishop & M Murray)**

a) Spooky Movie Night (Wednesday October 25 at 5:30pm)

- A community focused event (not a fundraiser)
- Movie will be decided ASAP but will be a family friendly movie
- Details of the event will be sent out on School Cash Online with option to purchase pizza, snacks & drinks
- Costumes are encouraged with entry into a raffle for a prize
- There will also be a costume exchange offered where families can bring in gently used costumes to exchange for others
- Encouraging older students to assist on the night

b) Courtyard Cleanup (Thursday October 19 at 1pm)

- Group of parents will be cleaning up the inside courtyard by clearing weeds & rubbish
- A request will be made in Spring to ask for donations from nurseries of perennial plants and another group will be arranged to assist with this

Action Item

In Spring request donation of perennial plants and arrange group to plant these

c) Fundraising

i) Cobbs Bread

- Scheduled for the last 2 weeks of November and cards will be distributed to participating families the first week of December
- \$25 breadcards with 12 loaves will be offered through School Cash Online which will outline the details

- PPAC will receive half of the funds raised
- ii) Laura Secord Chocolates
  - Undecided if this is the best fundraising idea. Will gather more ideas at upcoming PIC Conference
  - Should this go ahead, an assembly will be arranged shortly and chocolates will be distributed in December
  - Previously this fundraiser has raised \$7,000

Action Item  
Send email to PPAC email address if interested in being involved in this initiative
- iii) Pizza Days
  - Approval for PPAC to run Pizza Days has been given
  - Deb has gotten some prices from Pete's Pizza and wanting to get on the hot lunch monthly rotation and details will be sent out through School Cash Online
  - Parents will be required to hand out pizzas to the classrooms

Action Item  
If not already signed up, send email to PPAC if interested in assisting

7) Constitution Discussion (D Pearce)

- A draft of the constitution was emailed to everyone who attended the last meeting. A lot of time and effort has been put into ensuring this document captures everything.
- Action Item  
Read through the document and let Executive know of any suggested changes.  
Once reviewed, PPAC will vote and incorporate it into our bylaws

**8) Principal's Report (L Nawrocki & L Moccio)**

a) EQAO results 2022/2023

- Results were sent home last week to Grade 4 & Grade 7 students from the EQAO tests that they did last year
- Prince Philip results are consistently above the provincial standards
- Results of the surveys regarding how students feel about reading and math are also reviewed

b) School Assembly

- First assemblies for the year held (Gr K-3 & Gr 4 - 8) focusing on the DSBN theme of diversity and celebrating uniqueness. A good opportunity to highlight the resources the school has around this theme
- Will continue to have regular assemblies throughout the year.

c) Sports & Clubs

- Lots of sports underway (cross country, Jnr & Int. volleyball)
- Basketball team selections in the new year.
- Int. basketball club started by a student to allow everyone to play not just team based
- Lego robotics club underway. Connecting with robotics experts from Governor Simcoe to work with students
- Yearbook club has started
- Over 150 students participated in extra curriculars so far this year

d) Library Furniture

- Library furniture has been ordered.
- Suggested participating in bingo nights to raise money to help pay for this furniture. A lot of people are interested in helping with this.

Action Item

Look into getting on list to assist with bingo nights

e) Community Events

- Terry Fox Run - held in September & raised almost \$3,000
- Scare Away Hunger Campaign - students are encouraged to bring in non-perishable food items until end of October which will be donated to Community Care
- Halloween Parade - Parents will be invited to a Halloween Parade at the school. Details to follow.
- Remembrance Day - Parents will be invited to attend Remembrance Day assemblies. The Primary choir will be singing at both assemblies. Details to follow.
- Virtual Mental Health Sessions - next session is on October 25 and there will be two more sessions. Information regarding these sessions will be sent via school updates
- DSBN Survey - Grades 4 & 7 will be participating in a survey to see how kids are doing in & out of school. Survey is anonymous and DSBN will share results once collated

**9) Other Business**

- a) Active School Travel Program (AST) - (Mark Doyle)

- Partnering with Niagara Region Public Health this program encourages more students to walk/cycle/active ways to get to/from school
- Lots of benefits - improved health/happiness/independence in students, environmental improvements, reduced traffic congestion, less school time dealing with traffic concerns, improved safety for everyone
- Form a committee with reps from staff, parents, students, municipal staff, health professional and work with school nurse to implement an action plan
- Lots of ideas on how to promote this can be found on website [www.schooltravel.ca](http://www.schooltravel.ca) and all information regarding this program can be found on the Ontario Active School Travel Website

b) Approved Minutes

- Approved minutes will be emailed to all parents via school updates to ensure that everyone sees them. This is preferable to putting on school website

c) Sports Teams Communication

- This was highlighted to teachers and agendas should be utilized by students to encourage responsibility
- Mr Millin has put up an athletic board

d) Punch Cards

- \$10 Punch cards (10 x \$1 items) will be sold for upcoming PPAC events.
- Deb, Laura & Michelle are meeting to finalize details on this
- Needed to find a way to have some flexibility for people to purchase extra items as cash is not accepted
- School Cash Online will continue to be the primary method for people to pre-order items for PPAC events, but having a punch card will give some flexibility
- Working with a printer who will print numbered business card size punch cards. All details regarding the punch card can be found on the Punch Card planning document

e) Website

Action Item

Update the school council page

10) Upcoming Events

a) Parent Involvement Committee Conference (PIC) - November 1 at 4pm - 8:15pm

- Held at Eden
- Geared towards parents and caregivers but not exclusive to parent council members
- A number of workshops people can sign up for
- Dinner will be served

11) New Business

a) Volunteers Required

- Volunteers will be required for the following upcoming events
  - Book Fair - week of November 20
  - Cobbs Bread distribution
  - Chocolate distribution

12) Adjournment

a) Motion to adjourn

- Moved by Mel & seconded by Carrie
- Meeting adjourned 7:23pm

Next Meeting

Wednesday 15 November, 2023

6pm - 7pm

**Summary of Action Items**

<b>TOPIC</b>	<b>ACTION ITEM</b>	<b>RESPONSIBLE</b>	<b>DATE DUE</b>
Allocate Funds	Allocate \$100 to Teachers	K Doyle	November 17
Decodable Books	Work out logistics of where money will be allocated from	Executive / L Nawrocki / L Moccio	November 17
Courtyard Cleanup	- Request donation of perennial plants - Arrange group to plant	PPAC / Executive	March 31
Laura Secord Chocolates	Send email to PPAC email address if want to be involved	Everyone	November 17
Pizza Days	Send email to PPAC email address if want to be involved	Everyone	November 17
Constitution Document	- Read through document and suggest changes - Vote for approval	Everyone Executive / PPAC	November 17
Bingo Nights	Look into process of	Executive	November 17

	adding PPAC to list of volunteers for Bingo nights		
Website	Update school council page	Executive	November 17