

Prince Philip Advisory Council
Wednesday November 15, 2023
Chair: Deb Pearce

Attending: Deb Pearce, Jessica Bishop, Mel Murray, Marie Cadden, Karen Doyle, Brittany Elliott, Jodi Cosby, Paula Naismith, Carrie Pastorelli, Meg Dolynsky, Sara Gremont, Jenny Janke, Kim deLaat, Leticia Canellas, Marianne Brundage, Soraia Morgan, Laura Nawrocki (Principal), Lori Moccio (Vice-Principal)

Apologies: Jess Mills, Kathy Epp, Laura Leahy, Lisa Gall, Mandy Rosts, Erika Szobaszlai

Meeting Commenced 6:05pm

1) Land Acknowledgement

2) Approval of Agenda

- a) Remove item 10.1 before approval
- b) Motion approved

3) Approval of minutes from October meeting

- a) No changes and approved
- b) Minutes will be posted on the school website

4) Treasurer's Report (Karen Doyle)

- a) Spooky Movie Night
 - Amount to be verified
- b) Allocation of Funds (\$100 per teacher)
 - Teachers will submit their receipts and will be reimbursed to the value of \$100

5) Subcommittee Reports (J Bishop & D Pearce)

- a) Spooky Movie Night
 - Well attended event with 73 people attending for a movie in the gym and pizza
 - Thanks to Laura & Lori for their help on the night
 - Some learnings from this event are:

- i) Have a satellite room with other activities going on (eg Mad Scientist) so that kids that don't want to watch the movie have something else to do
- ii) Ensure that pizza orders are in writing as we had some extra pizzas delivered
- iii) Intermediate students were not served during this event. Can do 2 seatings in future with an older movie being shown later or let them assist with a tuck shop
- iv) Costume exchange didn't occur as costumes were donated but not swapped. Costumes were donated to Community Care
- v) More advance notice of event on SCO and better communication within school to students

b) Courtyard Cleanup

- A group of parent volunteers came and pulled weeds and cleaned up the courtyard. Much appreciated by the students as they use this space often
- Looking at what needs to be planted in the Spring and looking at grants that can be written in order to help fund this initiative
- Lots of Hostsas will donate hostas in the Spring and looking to see if we can get new picnic tables donated
- Sign up for courtyard cleanup activities is done through Slack and looking at doing a bigger event in the Spring for sign up opportunities

Action Item

Let Executive know if anyone has any contacts with nurseries or farms

c) Cobs Bread Fundraiser

- \$25 punchcard to Cobs Bakery for a loaf of bread for 12 months and will go on SCO within the next couple of days
- 50% of monies raised goes back to the school
- Parent volunteers to meet in the morning on December 6 at school to collate and distribute the cards to students. Date/time will be confirmed and communicated in Slack channel
- Money raised from the fundraiser will go towards school/classroom needs for this school year

Action Item

Ensure date and time confirmed for Dec 6 assistance

d) Laura Secord Chocolate Fundraiser

- Proposed that boxes of Laura Secord chocolates will be purchased and kids sell to family/friends. Money raised goes back to the school

- Should we wish to go ahead with this, they will come to the school and do an assembly for the kids to advise of prizes in raising the most money
- Allocation of funds needs to be decided prior. Voted that K-6 money raised will go towards the playground fun and 7 & 8 money raised will go towards end of year plans
- Discussion as to why 2 fundraisers are being done at the same time and this was due to donation exhaustion if spread out and these fundraisers can both be tied to holiday gifting

e) Pizza Days

- First pizza day will be November 29 with pizza from Pete's Pizza
- Need lots of parent volunteers to assist with handing out pizza to the kids. Pizza channel in Slack for communication

Action Item

Let Executive know if you are available to help

f) Family Literacy - Read-A-Thon

- Initial discussions regarding doing a Read-A-Thon proposed by parent Meg Dolynsky
- Runs over a 2 week period and encourages kids to read and prizes for those that have read the most minutes. Kids fundraise from family/friends and 80% of money raised goes back to the school. Link would be sent out to families similar to Terry Fox Run
- Proposal to link this to Family Literacy Day in January as well as link to classroom reading time or could be done at another time of year

Action Item

L Moccio & L Nawrocki to investigate if the Read-A-Thon software is DSBN approved in order for it to be used by teachers

6) Constitution Discussion/Approval (D Pearce)

- PPAC Constitution was drafted and sent out for review on October 16 and November 8
- Motion to approve by Brittney & seconded by Kim
- Voted in favour by PPAC voting members and no objections

7) Principal's Report (L Nawrocki & L Moccio)

a) Strategic Plan for the DSBN

- New Strategic Plan for DSBN has been published in brochure form
- New plan done every 5 years
- Will link learning with the plan

b) Instruction Coaches

- Instruction Coaches are experts in learning and a coach has been coming to the school every 1 - 2 weeks to connect with the staff
- c) Belonging Theme
 - Focus on belonging and building relationships
 - Teachers have been working with the student leaders to help run the assemblies
- d) Student Council Elections
 - Elections were held for student council leaders
 - Grade 7 & 8 were voted for Executive positions and student representatives were voted from each class
 - These roles help bring the student voice and builds school spirit
- e) Book Fair
 - Book Fair will be held next week with parent volunteers helping with the fair.
- f) Parent / Teacher Interviews
 - Parent / Teacher interviews will be held next week
- g) Winter Art Show
 - Winter art show will be held within the school again this year. This is an opportunity for kids to show off their winter themed art to families which will be displayed throughout the school.
 - Date of the art show will be announced shortly and will let parents know
- h) Community Care Bins
 - Scare Away Hunger campaign was held and 4 bins were filled with donated items and given to Community Care
- i) Remembrance Day Assemblies
 - Two assemblies were held on Remembrance Day. Primary choir sang at the assemblies and the younger classes presented. Lots of families attended the assemblies.
- j) Transport Survey
 - An impromptu survey was conducted to understand how students are getting to school
 - Car = 52%, Walk = 32%, Bus = 6%, Bike = 5%, Roll = 1%, Absent = 4%
 - Working with Niagara Public Health to encourage more students to walk to school and looking at the community spaces to ensure safety
- k) Library Space
 - Furniture that was ordered will be arriving soon

8) Other Business

- a) Slack SubCommittee Groups
 - There are subcommittee group discussions happening on Slack (eg Punch Card Discussion & Grant Writing Discussion).

Action Item

Everyone to review the various Slack groups and join them if they are of interest and want to be involved

b) Ice Dogs Game Night

- Discussion if school Ice Dogs game night would be organized by school admin or PPAC. Decided that PPAC will organize.

Action Item

L Nawrocki to let PPAC Exec know when school choir is singing at Ice Dogs game to see if these dates can align

c) Childcare at PPAC Meetings

- PPAC Exec will assume that members will be bringing children to PPAC meetings. Childcare will be provided for all future meetings

Action Item

Ensure that childcare is provided at each meeting

9) Adjournment

a) Motion to adjourn

- Motion to adjourn approved
- Meeting adjourned 7:18pm

Next Meeting

Tuesday 16 January, 2024

6pm - 7pm

Summary of Action Items

TOPIC	ACTION ITEM	RESPONSIBLE	DATE DUE
Spring Courtyard Cleanup	Let PPAC Executive know if you have any contacts with nurseries/farms	Everyone	March 31
Cobs Bread Fundraiser	Confirm date & time of December 6 assistance in Slack	PPAC Exec	December 5
Pizza Days	Let PPAC Executive know if you want to help	Everyone	Ongoing
Read-A-Thon	Let PPAC Exec know if Read-A-Thon software is DSBN approved	L Nawrocki & L Moccio	December 31

Slack Subcommittee Groups	Join Slack subcommittee groups of interest	Everyone	Ongoing
Ice Dogs Game Night	Let PPAC Exec know when school choir is performing at Ice Dogs game	L Nawrocki & L Moccio	December 15
Childcare at PPAC Meetings	PPAC Exec to ensure that childcare is provided at each meeting	PPAC Exec	Ongoing